

# Application form

YOU MUST ENSURE THAT YOU COMPLETE **ALL** SECTIONS OF THE APPLICATION FORM AND NOT LEAVE ANY GAPS. IF YOU FEEL THAT YOU HAVE FURTHER INFORMATION, RELEVANT TO YOUR APPLICATION, WHICH YOU WOULD LIKE US TO KNOW, PLEASE USE A SEPARATE SHEET OF PAPER

## POSITION APPLIED

FOR:.....

## PERSONAL DETAILS

Name: ..... ...	Address: ..... ..... ..... ...
Telephone Number:	
Landline:.....	Post Code: .....
Mobile: ..... ...	
Email: ..... ...	

## Background

Current/last work Place	Qualifications Attained
Retail Experience	Customer Service Experience
Visas & Work Eligibility	Courses Attended and/or Qualifications Attained



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## SUITABILITY

This is the most important part of the form, Please mention, the days of your availability & flexibility. We are a business keep doors open for the community constantly every day & night. The more flexible & available you are will give us an opportunity to consider your application more among others. Tell why you the best for the position.(if not enough space, use the very bottom of the form)

Days:

Hours:

Whats your motivation to apply for this role:

Why you believe you are the best candidate for this role:

## REFERENCES

Please supply two references, preferably from your last two employers. If you do not have two previous employers then you may provide personal references but they must not be from family or close friends

Company Name: .....

Company Name:

.....



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Address: ..... ..... ... ..... ... ..... ... Post Code ..... .... Referees Name .....	Address: ..... ..... ... ..... ... ..... ... Post Code ..... .... Referees Name .....
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Are we able to approach the referees for a reference before an offer of employment is made? .....

I confirm that the above information supplied by me is a true, accurate and factual representation. I also declare that any CV submitted with this application is also a true, accurate and factual representation.

I understand that if I have lied or mislead you in any way, any offer of employment will be withdrawn or my employment terminated.

I am aware the details provided will be held in confidence by the Company to enable them to assess the application and to help monitor their recruitment and selection process in compliance with current Data Protection legislation.

Signed .....

Date .....

Please advise us if there are any special circumstances we may need to consider to enable you to attend an interview with us.

**You want to tell us about you more then use this space**